



TENDER NOTICE and INVITATION TO TENDER

Tender BUAN 1/2025

1. **Provision of Security Services at Botswana University of Agriculture and Natural Resources at BUAN Sebele Main Campus, MITI in Lobatse and Farm Areas for a Period of Three (3) Years**

2. Sealed Tender offers are invited for the Provision of Security Services
3. Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

Code: 100 – Security Services
Sub code 01 – Security Guard Service

4. The tender is reserved for Citizens or Citizen Contractors as stated under Section 76 (2) of the Public Procurement Act.
5. Preference margins stated below will be applied to qualifying bidders in line with the prescribed Preference Scheme
Economic Diversification Drive Initiative (EDD) and
Local Procurement Scheme (LPS)

Bidders shall only benefit from the empowerment scheme with the highest preference margin

6. Tender Documents will be available with effect from **14th May 2025 to 12th June 2025** at a **Non- Refundable fee of P200.00**.
- 100% Youth Owned Companies will purchase the document at half price (P100.00)
- Purchase of tender documents shall be made through electronic fund transfer or deposit made to BUAN account (banking details below) only.
- The proof of payment must be sent to purchasing@buan.ac.bw with a request for the tender document to be sent via email.

BUAN Banking Details:
Beneficiary Name: Botswana University of Agriculture and Natural Resources (BUAN)
Account No: 0100150424100
Bank: Standard Chartered Bank
Branch: Mall Branch
Branch Code: 662167
Swift Code: SCHBBWGXXXX
Reference: TENDER NUMBER AND COMPANY NAME

7. Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than seven (7) days before the tender closing date to Manager Procurement and Supply at Tel: 3650177/385/384 Fax: 3928753 or Email: purchasing@buan.ac.bw
8. A Compulsory Site Visit with representatives of the Procuring Entity will take place on the following dates:
- i) MITI Lobatse: 22nd May February 2025 at 0930 hours
 - ii) BUAN Main Campus and Farm Areas: 22nd May 2025 at 1400 hours
9. The closing date and time for receipt of sealed tender offers is 12th June 2025 at 1100 hours at the following physical address:

Manager, Procurement and Supply
Botswana University of Agriculture and Natural Resources
Content Farm, Sebele
Office No: 1, Block 304
Gaborone

Notwithstanding anything in the foregoing, the BUAN is not bound to accept the lowest or any tender offer.

