



TENDER NOTICE and INVITATION TO TENDER

Tender BUAN: 6/2025

2. Tender Title: Provision of Alarm Monitoring and Maintenance Service at Botswana University of Agriculture and Natural Resources at BUAN Sebele Main Campus, MITI in Lobatse and Farm Areas for a Period of Three (3) Years

3. Sealed Tender offers are invited for the Provision of Provision of Alarm Monitoring and Maintenance Services

4. Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

Code: 100 – Security Services (100% Citizen)

Sub code 04 – Electronic Security Service

5. The tender is reserved for Citizens or Citizen Contractors as stated under Section 76 (2) of the Public Procurement Act.

6. Preference margins will be applied to qualifying bidders in line with the prescribed Preference Scheme

Economic Diversification Drive initiative (EDD) - CAB 11 (A) of 2011)

Local Procurement Scheme (LPS)

Bidders shall only benefit from the scheme with the highest preference margin

7. Tender Documents will be available with effect from 26 August 2025 to 25 September 2025 at a Non- Refundable fee of P200.00.

100% Youth Owned Companies will purchase the document at half price (P100.00)

Purchase of tender documents shall be made through electronic fund transfer or deposit made to BUAN account (banking details below) only.

The proof of payment must be sent to purchasing@buan.ac.bw with a request for the tender document to be sent via email.

Documents shall be emailed during working hours between 0830 hours and 1600 hours.

BUAN Banking Details:

Beneficiary Name: Botswana University of Agriculture and Natural Resources (BUAN) Account No: 0100150424100

Bank: Standard Chartered Bank Branch: Mall Branch Branch Code: 662167

Swift Code: SCHBBWGXXXX

Reference: TENDER NUMBER AND COMPANY NAME

8. Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than seven (7) days before the tender closing date to Manager Procurement and Supply at Tel: 3650294/385/177/384/181 Fax: 3928753 or Email: purchasing@buan.ac.bw

9. A Compulsory Site Visit with representatives of the Procuring Entity will take place on the following dates:

- i. **For MITI Lobatse: 4th September 2025 at 0930 hours**
- ii. **For BUAN Main Campus and Farm Areas: 4th September 2025 at 1400 hours**

10. The closing date and time for receipt of sealed tender offers is 25th September 2025 at 1100 hours at the following physical address:

Botswana University of Agriculture and Natural Resources Content Farm, Sebele

Office No: 1

Block 304 Gaborone.

Attn: Manager, Procurement and Supply

Late tender offers will not be accepted.

Notwithstanding anything in the foregoing, the University is not bound to accept the lowest or any tender offer, nor incur expenses in the preparation thereof.

