

## **ADVERTISEMENT**

The Botswana University of Agriculture and Natural Resources (BUAN) was established through Act of Parliament no. 12 of 2015.

BUAN strategic direction is to be an Innovative and Research -Intensive University towards producing innovative graduates and technological solutions for sustainable development in agriculture and natural resources sectors.

The University is inviting applications from dynamic and suitably qualified professional to join our senior management team for the position below:

## **DEPARTMENT OF FINANCE**

### **1. VACANCY CIRCULAR NO. 2023:04:02**

### **DIRECTOR FINANCE (5 YEAR CONTRACT)**

#### **JOB PURPOSE**

Reporting to the Deputy Vice Chancellor - Finance and Administration, the incumbent will be responsible for the provision of strategic direction for the University's accounting, financial and supply chain management functions in order to ensure sustainable and efficient financial management.

#### **THE JOB**

The incumbent will be responsible for among others, the following: Participating in the development of the overall University Strategy.

- Overseeing the development and implementation of appropriate financial management and accounting system and controls.
- Overseeing the preparation and analysis of management accounts, cash flow and cash flow projections for effective decision making.
- Ensuring adherence to internationally recognized accounting and supply standards and conventions, as well as, timely preparation of financial statements and reports.
- Overseeing the acquisition and disposal of capital assets.
- Overseeing and monitoring performance of the supply chain management to achieve efficiency.

#### **THE PERSON**

The right candidate must meet the following minimum requirements, among others;

- i. Possess a Masters Degree in Accounting/Finance or related field plus a professionally recognised accounting qualification and membership of an internationally recognised institute of accountants, e.g. ACCA, CIA, CIMA, BICA.
- ii. Ten (10) years post qualification experience in a financial environment, four (4) of which should have been at a Senior management level, preferably in a knowledge-based organisation.

iii. Experimental knowledge in financial management as well as in-depth understanding of procurement and supply chain management.

iv. Demonstrated knowledge of latest development in the international financial/accounting management practices and standards.

### COMPETENCES

- Strategy creation
- Financial management
- Wealth management
- Supply Chain Regulatory Framework
- Capital & financial condition reporting.
- Financial budgeting and forecasting
- Leading Change

**Fringe Benefits:** These include motor vehicle purchase advance scheme, an optional 50% medical aid plan (BOMAID), Group Life Assurance Scheme. Loan schemes with various financial services providers at negotiated rates. Gratuity of 30% of basic salary after successful completion of the contract.

**Method of Application:** Applications must quote the vacancy number, the post being applied for and be accompanied by detailed CV, true and certified copies of **educational/professional certificates and national identity card**, and details for at least 3 contactable referees of which one should be the immediate supervisor. Applications must be addressed to:

**Director: Human Resources**  
**Botswana University of Agriculture and Natural Resources**  
**Private Bag 0027**  
**GABORONE**

OR

Email: [directorfinance@buan.ac.bw](mailto:directorfinance@buan.ac.bw)

OR

**CLOSING DATE: 28 April 2023**

**NB: Correspondence will be entered into only with shortlisted candidates.**

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*Inspiring Sustainable Growth*